## Vehicle Compliance Checklist

To help with vehicle compliance, SMMT provide this operator checklist:

Task	Complete
Walk around your van before using it to check, and record, any defects	
Before using your van, fix any of these major defects	
Keep up with regular services, as recommended by manufacturer guidelines	
Depending on how regularly your vans are used for demanding work, get safety critical components (e.g. brakes) checked between services	
Keep vans insured, taxed and up-to-date with MOTs	
Store all records for the above (defect, maintenance, rectification and servicing) for at least 15 months	
Keep your vans clean and tidy	
Use the right vans with the right size, load capability and equipment for the job	
Do not load vans beyond their maximum weights for their train, gross or axles	
Maintain fitted specialist equipment such as tail lifts and tow bars	
Fit a 70mph limiter on vans used on the motorway – most vans use 25% more fuel at 80mph than at 70mph	
Fit parking sensors to protect pedestrians, employees and your vans in crowded urban areas	